

**2026 Beachburg Fair - Outdoor Vendor Show
Information Package**

Event Info:

Beachburg Fair Dates	July 9th, 10th, 11th & 12th
Beachburg Fair Mailing Address	P.O. Box 157 Beachburg, ON, K0J1C0
Beachburg Fair Email (also e-transfer)	beachburgfair@gmail.com
Vendor Show Location	Beachburg Fairgrounds
Vendor Show Address	12 Caroline Street, Beachburg

Outdoor Vendor Show Hours:

Thursday July 9th	5pm - 10pm *optional
Friday July 10th	2:00 pm - 9:00 pm (can remain open later)
Saturday July 11th	10:00 am - 9:00 pm (can remain open later)
Sunday July 12th	11:00 am - 4:00 pm

Application process:

- Step 1:** Submit signed contract. *See instructions below.*
- Step 2:** Submit Certificate of Insurance. *See instructions below.*
- Step 3:** Submit Payment. *See payment instructions below.*
- Step 4:** Receive confirmation of registration from the Vendor Show Coordinator.
- Step 5:** Receive vendor package including parking pass and bracelet via mail.

General Information:

Not for Profits	Please email beachburgfair@gmail.com to discuss your booth needs.
General Vendor Pricing	\$350 +HST for full 3-day event per 12x12 space
Contract	The vendor contract must be signed and returned to the fair office. Send via email to beachburgfair@gmail.com or mail to the address above.
Payment	Must be received to reserve your space. Space will be given on first come/first served.
Payment Deadline	May 31st, 2026

How to Pay	<p>E-transfer - email to beachburgfair@gmail.com. Password VENDOR where applicable. Include “Indoor Vendor” and your business name in the memo.</p> <p>Cheques - mail to the address above. NSF Cheques will be charged a \$100 processing fee.</p>
Certificate of Insurance	<p>All Vendors must produce a Certificate of Insurance, covering the duration of the event, indicating a minimum coverage of 2 Million CAD.</p> <p>Certificate must have the following as added insured: 1. Beachburg Agricultural Society at 7 Stewart St., Beachburg, ON, KoJ1Co</p> <p>Certificates of Insurance can be emailed to beachburgfair@gmail.com or mailed in with your application.</p> <p>If you require coverage, you may access affordable event coverage through DUUO through this link. . Save with the promo code : COOPRWEBSTER complements of Rob Webster Insurance Inc.</p>
Set up	<p>Check in with Vendor Show Coordinator upon arrival. Please connect with Vendor Show Coordinator to arrange set up time.</p>
What to bring	<p>Vendors are required to bring their own tables, chairs, fans, tools, set up crew, transportation, etc.</p>
Parking & Unauthorized Vehicles	<p>Each vendor will receive a parking pass. Parking pass must be displayed in vehicle. Parking is located behind the Beachburg Arena. Unauthorized vehicles during show times will be towed at the owner’s expense.</p>
Security	<p>There is security on the grounds at all times and during closing hours, but vendors are responsible for items left in their booth.</p>
Overnight Accommodations	<p>All vendors must arrange their own overnight accommodations.</p>

Beachburg Fair 2026 Outdoor Vendor Show Contract

Rules and Regulations

The **Organizers*** within this document shall refer to Beachburg Agricultural Society, their employees, agents, representatives and sponsors.

Application for Space

All applicants will receive an email to confirm whether or not they are accepted to participate in the Beachburg Fair. Space will be allocated by the Organizer*. In some cases, the applicant may not be allocated the space that was requested or an allocation may be withdrawn without the participant being entitled to claim compensation for incurred damages. Organizers will do their best to allocate space that supports the vendor and traffic flow. Any fundraising groups will be juried and accepted based on product and other available groups.

Rent and Terms of Payment

Vendors must remit booth space fees by May 31st, 2026. Payment must be received to reserve space.

Each vendor shall be restricted to showing only those goods described in this agreement, and shall confine its exhibit, activities and operations to their designated area. In addition, the Vendor shall not assign, either in part or in whole, otherwise permit the participation of any third party in any of the activities, undertaking or displays in the reserved space, without prior express written consent from the Organizers*.

In the event of the failure of the Vendor to utilize all its space to the satisfaction of the Organizers*, it may at any time after the opening hour of the Show allot any vacant space to such other applicant as it may deem appropriate in its sole discretion, for the benefit of the Beachburg Fair.

*NSF cheques will be charged a penalty of \$100.

Character of Exhibit

The Organizers* reserve the right, in its sole discretion, to decline, prohibit or remove any exhibit. The above reservation covers persons, things, conduct, printed matter, souvenirs and emblems and all things which affect the character of the Beachburg Fair. The Vendor will not obstruct or hinder the Organizers* in preventing or removing any matter, conduct or thing which it considers objectionable. Please no flea market or garage sale items.

Due to allergies and sensitivities, all fragrance items must be contained.

Price changes are not encouraged – no competitive pricing, no soliciting or “calling out” will be permitted.

Risks

All property used or exhibited is at the sole risk of the Vendor, and the Organizers* will not assume any responsibility for the safety of exhibits against theft, robbery, accidents or for any matter whatsoever, or for bodily injury or damage to property or persons caused by the operation of the Vendor. The Vendor understands and agrees that the Organizers* shall assume no responsibility for representations or warranties given by the Vendor to the public in regard to its products or services or for transactions or contracts between the Vendor and the public, or for any losses or damages arising therefrom.

Insurance

The Vendor shall hold the Organizers* harmless from any damage, expense or Liability to or in respect to any person, arising out of the Vendors occupancy of the said exhibit space or anything or matter connected with such occupancy or the activities of the vendor, its agents or employees in conjunction therewith whether or not such activities shall occur in the exhibit space, the building or elsewhere.

Vendors are responsible to carry \$2 million liability insurance covering their booth, products etc. If required. Vendors Permit, HST if applicable, licenses, labels and any other marketing standard regulations are the Vendor's responsibility. Any baked goods must be labeled, especially if they are nut or gluten free OR that have nuts or gluten. If you do not have insurance please apply for it at DUUO.

Advertising

Advertising for the event is included in the price of vendor rental fee. The Beachburg Fair is advertising by word of mouth, posters, Facebook, email, website, local news and area newspapers, festival and tourism magazines and hand-outs, as well as local radio stations. But your sharing and help is also greatly appreciated!

Vendor Pass Policy

Each vendor will receive two (2) gate passes and one (1) vehicle pass for each day. Vendor Parking Passes must be prominently displayed in vehicle. Vendor's must show pass at gates and will be directed to their location. Parking will be available behind the arena only or off site. **Pets and Dogs are not allowed on fairgrounds (unless they are a certified service animal).**

Removal of Goods

Booths must remain intact for the duration of the Fair. On closing day (Sunday), articles must not be removed before 4:00 pm. If there is a special circumstance, please arrange this prior to the Fair. **DUE TO THE SAFETY OF OUR GUESTS, NO VEHICLES ARE ALLOWED TO LEAVE THE PARKING AREA UNTIL 4:00 pm**

Cancellation Policy

No amount paid or payable by the Vendor is refundable after May 31st. Prior to May 31st, a vendor may receive 50% of their fee. In the event the Vendor does not use the reserved space, the Organizer* will have the right to enforce the interpretation and enforcement of the Rules and Regulations governing participation in the Beachburg Fair. If the Vendor fails to make the required payments at the appointed time, all rights of the Vendor shall cease and terminate. The Organizers* may then reallocate the exhibit space to another vendor.

General

The Vendor hereby consents to the use of any pictures or other images by the Organizers* in the subsequent promotion of the Beachburg Fair or any other show of the Organizers*. The Organizers* reserve the right to determine the eligibility and appropriateness of exhibits before

acceptance of this contract. This contract and any disputes that may arise here from, shall be interpreted and governed in accordance with Ontario law.

Compliance with Health and Safety Laws

Vendors, their on-site staff and suppliers/contractors shall comply with all show terms, rules and regulations and all pertinent and applicable laws, codes and regulations, Federal, Provincial, Municipal and Local, including the Occupational Health & Safety Act, governed by the province of Ontario, which may affect the show space. It is the sole responsibility of the Vendor to ensure that all their on-site staff and suppliers/contractors are informed and comply with all these terms at all times while participating at the Beachburg Fair. Any vendor serving food must comply with local Health Unit regulations and seek appropriate permits.

The Vendor accepts full responsibility for its legal liability and any losses or fines incurred as a result of failure to comply with health and safety laws. If the Organizers* should be held liable for a vendor's action or failure to comply with its legal obligations, the vendor shall reimburse the Organizers* for all expenses incurred and hold the Organizers* harmless for any resulting liability.

Fire and Electrical Safety

Vendors must comply with all facilities and local Fire Code Regulations. Booth decorations must be flameproof, and all hangings must clear the floor. Electrical wiring must conform with all National, Provincial and Municipal government requirements and to the local provincial Electrical Code Safety Rules. Vendors must supply their own electrical cords. Cords must be in good condition.

Injury, Loss or Damage

Organizers* will not be responsible for any injury, loss or damage that may occur to or be caused by the vendor to the vendor's employees, property or to the facility from any cause whatsoever. Organizers* will not be held liable for any injury, loss or damage which is sustained by any person who may be on the premises contracted to the vendor, or watching, observing or participating in any demonstration in the vendor's exhibit or demonstration area unless such injury, loss or damage is caused by active negligence or a wilful act by the Organizers*.

If the Organizers* should be held liable for a vendor's action or failure to act in any manner whatsoever, the vendor shall reimburse the Organizers* for all expenses incurred and hold the Organizers* harmless for any resulting liability.

**2026 Beachburg Fair - Indoor Vendor Show
Application and Signature Page**

Vendor Business Name: _____

Vendor Contact Name: _____

Vendor Contact Phone Number: _____

Vendor Contact Email: _____

Vendor Contact Mailing Address:

Street Address: _____

City/Town: _____

Postal Code: _____

Exhibit Description: Please supply a specific description of the products/services you wish to display in your booth. ****No Guns, Knives or Smoking, Drug paraphernalia****

Booth Request

Number of 12' x 12' spaces requested at \$350 + HST each: _____

Is there anything else that you would like to mention?

We hereby understand and agree to pay the **Beachburg Agricultural Society** the balance due. **We have read and understand the Information Package and Contract and agree to abide by the rules and regulations.** We understand that our contact information as listed in this application will be shared with the show's officials for the sole purpose of contacting us regarding the show or future shows.

Vendor Authorized Signature

Date